

WATERLOO STUDIOS - COVID-19 SAFETY POLICY

The following is based on the public health advice of the NSW government from April 2022 onwards and is subject to change based on the NSW government's updates.

UPON ENTRY INTO WATERLOO STUDIOS

- **Hand Sanitise** - upon entry.
- **Personal Protective Equipment (PPE)**
- **FACE MASKS** – Masks are no longer mandatory for staff and students in Waterloo Studios. It is the responsibility of staff, students, and guests to bring their own masks to Waterloo Studios if they wish to wear one. If a student has forgotten their face mask and wishes to wear one in Waterloo Studios or while working with Waterloo Studios equipment, they can get a mask from the Equipment Store.

DURING HOURS OF OPERATION

- Social distancing is encouraged in all classrooms and where possible throughout the studio. It is encouraged that students socially distance (1.5m) in the common areas and where possible spend their lunchtimes outside in the park at the end of Young Street. It is also encouraged that students' social distance and act responsibly outside of Waterloo Studios.
- Waterloo Studio is cleaned thoroughly 4 times a week by professional cleaners. Equipment is cleaned after each use by the Technical Assistants. Glen 20 disinfectant spray and antibacterial wipes are used for this process.
- Eight Hand Sanitising Stations have been installed throughout the Studio – including but not limited to the buildings entrance, kitchens and bathrooms.
- Staff have encouraged good personal hygiene practices for all students.

IF SOMEONE EXHIBITS SIGNS OF COVID-19

- Staff, teachers and students are required to inform the appropriate Head of Department (HOD) if they are feeling unwell or exhibiting any COVID-19 symptoms.
 - Acting students and related teaching staff are to report to Rebecca Johnston and Donald Tare
 - Film students and related teaching staff are to report to Ben Crisp and Donald Tare
 - Technical Assistants are to report to Tiahnn Heusmann
 - Full time staff are to report to Ashley Curry
- HOD's will ask key COVID-19 questions and record the answers. The individual will be asked to leave Waterloo Studios immediately and get a COVID-19 test. The individual will not be permitted back into the school until they have provided the Studio evidence of a negative result.
- If a student is at home, unwell and exhibits any cold or flu symptoms such as fever, cough, sore throat, they are not to enter Waterloo Studios. They are to report their absence to the Director of Education and Student Services Manager, remain home and get a COVID-19 test.
 - Any person who undergoes a COVID-19 test must provide evidence of a negative result and Medical Certificate for days absent to the appropriate Director of Education and Student Services Manager.

IF A POSITIVE COVID-19 RESULT IS FOUND

- Your risk of getting COVID-19 will be based on the type of contact you had with a person who has COVID-19. When thinking about your testing and isolation requirements, think about your circumstances, including the risk you could infect vulnerable people you live or work with. All people exposed to someone with COVID-19 should watch carefully for symptoms. If symptoms occur, have a rapid antigen test (RAT) immediately.
- Depending on the contact with the individual(s), staff members and other students you will either self-isolate or be required to have a rapid antigen test (RAT) immediately, returning a negative result before returning to Waterloo Studios
- If you live with someone who has COVID-19 then you must follow the NSW Health Self Isolation Guidelines and self-isolate for 7 days. You must also follow the NSW Health Self-Isolation Guidelines for 7 days if you have been notified to do this by NSW Health. You must inform the appropriate staff member of any positive result or positive result of a person you live with. Learning support will be offered to students that are self-isolating at home via broadcasting lessons online through Google Meet.
- If you were exposed to someone with COVID-19 outside of your household, please assess your risk. Consider the nature of your contact with the person with COVID-19 and your own personal circumstances, such as the risk that you could infect the people you live or work with, especially if they have conditions that make them more susceptible (for example, chronic illness, or on chemotherapy).
- You do not need to test or self-isolate if you have had COVID-19 and been released from self-isolation in the last 12 weeks.